



# Drop-off Location

## Shoebox Unloaders



**Core Task of an Unloader:** Collects and carefully counts shoebox gifts and accurately records this information on the drop-off form totals sheet.

### Responsibilities of an Unloader:



#### **Collect:**

**Curbside**—Unloads shoebox gifts from donor vehicles according to directions by the drop-off location host.

**Inside**—Carries shoeboxes for donors needing assistance unloading a large number of shoebox gifts.



**Maintain Integrity:** Treats every gift with care. Ensures the integrity of the shoeboxes by not adding or removing anything from a donor's shoebox gift.



**Organize:** Carries shoeboxes to a designated counting table, stacking the boxes by fives so they can be counted quickly and accurately.



**Record:** Writes the number of shoebox gifts that were dropped off by each donor on the drop-off form totals sheet.



**Pray:** Prays over the shoebox gifts, for their safe transport and arrival at their final destination.

**“Let your light so shine before men, that they may see your good works and glorify your Father in heaven.”**

**—MATTHEW 5:16**